**Instrument Loan Agreement Craobh Na Mara CCÉ**

This agreement is between Craobh Na Mara CCÉ and

Name ( or Parent/Guardian):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone number : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instrument Details:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contract for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (length of rental)

Deposit received please tick □ Amount \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instrument examined please sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any marks noted on instrument - Please be specific): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Serial number ( if applicable ): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE ALSO READ & SIGN THE TERMS & CONDITIONS OF THIS RENTAL AGREEMENT BELOW:**

Craobh Na Mara CCÉ agree to:

• Provide a suitable musical instrument in good condition

• Provide a suitable case or bag to protect and carry the instrument

• Rent the instrument at a reasonable rate of payment

• Replace an instrument that may be faulty except when due to negligence on the part of the undersigned

**THE FOLLOWING TERMS & CONDITIONS MUST BE ADHERED TO WHEN BORROWING INSTRUMENTS**

I, the undersigned, agree to rent a musical instrument from Craobh Na Mara CCÉ subject to the following terms and conditions:

1. Instruments can be borrowed by students of Craobh Na Mara CCÉ

2. The appropriate fee for rental must be paid subject to the agreement decided with Craobh Na Mara CCÉ

3. The loan of this instrument is to either an adult student or a parent/guardian who signs this agreement. The adult student or parent/guardian must be present at the time of borrowing.

4. It is the responsibility of the borrower to replace an instrument as new should any serious damage to, or loss of instrument take place.

5. Deposits are refundable if the instrument is returned in full working order and undamaged

6. Any instrument case, holder, bow, mouthpiece, amp etc. must be returned with the instrument

7. The instrument must be stored in the case or bag provided or in a safe and secure location at home.

8. The borrower should familiarise him/herself with taking care of the instrument.

9. The borrower must take the utmost care to protect the instrument from loss, damage or theft while it is in his/her possession.

10. The borrower must not attempt to remove barcodes from the instrument nor place any stickers, dye or paint on the instrument

11. Craobh Na Mara CCÉ must be informed immediately of any damage or loss

12. The borrower is responsible for the cost of any repairs of damage to the instrument while in their possession (beyond normal wear and tear) - Repairs will be carried out services referred by Craobh Na Mara CCÉ

13. Craobh Na Mara CCÉ must be informed of any change of circumstance (change of address etc.)

14. The duration of rental period will depend on the instrument and the demand for instruments

15. The full instrument cost must be paid if the instrument is not returned after a period of one month following the termination of the contract.

16. The instrument must be returned to Craobh Na Mara CCÉ.

17. The lender does not accept responsibility for any injuries incurred while using an instrument on hire from the Service

18. The instrument must not be loaned to anybody else as it is the property of Craobh Na Mara CCÉ

19. Priority will be given to existing members . If instruments are in high demand, instruments may be restricted to one per family.

20. Students can only borrow one instrument at a time

21. Decisions on all loans are at the discretion Craobh Na Mara CCÉ.

I have read the conditions above in relation to the rental of a musical instrument from Craobh Na Mara CCÉ.

I understand the conditions and undertake to abide by them.

Signature of Borrower: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Craobh Na Mara CCÉ rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_